



Kenneth Walker Dance Project

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Technical Requirements

Stage & Floor Requirements:

- KWDP requires a stage of a minimum of 1,300 square feet with a “Marley” floor.
- Indoor spaces must have a minimum of two wings.
- KWDP will not perform on a concrete floor.

Use of Stage:

- KWDP is to be the sole occupant of the auditorium and attendant facilities, which will be provided to KWDP by the presenter, from the beginning of the load-in until the end of the load-out unless prior agreement is obtained from KWDP permitting the use of the auditorium by either groups or individuals.
- Work light and heat and cooling must be provided for the entire period for the artists and for the audience for all performances. The dressing rooms must be open and available to KWDP all day of the first performance and all performances thereafter.
- Company class and additional rehearsals as required will be scheduled on the stage as needed. The stage will be used for a warm-up class before every rehearsal and performance unless a suitable alternative (such as an attached ballet studio with sprung “Marley” floor) is provided. If another space is available in the performance facility please notify KWDP as this will modify scheduling of rehearsal and performance days.
- Portable ballet barres (for 10-12 dancers, exact number will be determined based on rep) will be needed for warm-up classes on the stage. A portable sound system will be provided for warm-up and extra rehearsals.

Load-in/focus call:

- Presenter agrees to hang and set lighting plot prior to KWDP's arrival. The plot should be complete and ready to be focused at the arrival of KWDP at the theater.
- The theater will make available a complete technical package to the KWDP's Technical Director.
- KWDP will in turn provide to the theater the instrument schedule, hang plot and line specific to the dances being performed set in adequate time for the theater to prepare for the company's arrival.
- KWDP will provide a light plot specific to the theater at least 10 days prior to the company's load-in/focus call in any spaces without a rep plot.

Rehearsals/Performances:

Technical rehearsal with full show crew will follow warm up. Amount of time to be based on the program being presented.

- Following rehearsal, performers and crew will break until performance call (notes if needed – please clean the dance floor again).
- Crew call for performances is one hour prior to curtain.
- Dressing Rooms: Presenter shall provide clean, private, well ventilated and well lighted dressing rooms with private toilet facilities capable of being locked at any time (with 2 keys available to KWDP) for 10-12 dancers.
- Dressing rooms must be equipped with:
 1. Makeup mirror with proper lighting
 2. At least one full-length mirror
 3. Adequate AC outlets
 4. An ironing board and iron or steamer
 5. Coat hangers and wardrobe racks
 6. Chairs
 7. Hot and cold running water

- A typical performance day schedule would be as follows:

KWDP's Lighting designer will check lighting cues.

Performers will warm up on stage on the day of the performance

Dance floor should be clean and dry for the arrival.

Performers will need access to dressing room and stage 2 to 3 hours prior to curtain time
for very performance.

House doors will open 30 minutes prior to performance. (To be confirmed with Stage Manager).

Sound System:

KWDP does not carry a sound system. Presenter will always provide an adequate sound system for the performing space and it needs to include means by which the audience and the artists can hear the music.

KWDP generally restricts the use of microphones to announcements of casting, program change and audience safety only.

Intercom:

Presenter agrees to provide an intercom headset system in good working order, consisting of 3-8 headset/beltpack stations to allow communication between KWDP stage manager, sound operator, light board operator, stage right, stage left, curtain, and center of house at the production table during technical rehearsals. A microphone for communication with the

stage is during technical rehearsals is also required.

Lighting Equipment:

KWDP does not carry lighting equipment necessary for performance of the repertory. Presenter further agrees that all equipment necessary for KWDP's performance(s) shall be in good working order and present at the theater prior to the company's arrival. A ground plan to scale of the facility, lighting inventory, rigging plot will be sent along with the contract.

Lighting System:

The lighting system will be prepared and ready for focus upon arrival of the company's Technical Director. The theater will provide the following:

A computer controlled lighting board and operator.

- Dimmers with adequate power distribution.
- Lighting fixtures.
- Electrics.
- Circuiting to all fixtures used in production.

KWDP will work within the means of the presenter.

Color:

Presenter will provide color media for all instruments. KWDP will provide any templates. Presenter will provide template holders. Every effort will be made to utilize house rep color.

Crew and Stagehands:

KWDP will provide a Stage Manager and Lighting Designer.

Presenter will be responsible for providing stagehands required whether by local union rules or by the needs of the production.

Crew for load-in and focus call: minimum of 7

3 Electricians

1 Flyperson

1 Prop/Carpenter

1 Sound

1 Wardrobe (presser/stitcher. We will hire.)

Crew for rehearsals and performance: minimum of 5

2-3 Electricians (1 or 2 on stage, 1 light board operator)

1 Flyperson

1 Sound Operator

1 Wardrobe (dresser We will hire)

Load-Out/Strike:

KWDP equipment and costumes strike and load out are the first priority of the crew following the final curtain (the load out and strike are generally 30-60 minutes).

